



NOTICE OF PUBLIC MEETING OF THE ARIZONA STATE PARKS BOARD

Notice is hereby given to Members of the Arizona State Parks Board (Board) and the general public that there will be a General Parks Board meeting, to begin on **WEDNESDAY, January 12, 2011 at 10:00 AM** pursuant to A.R.S. § 38-431.02 and A.R.S. § 41-511.01 *et. seq.* in the Board Room at the Arizona State Parks Offices located at 1300 W. Washington St., Phoenix, AZ.

The Board may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03 (A) (3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain. Public comment will be taken. The Board will discuss and may take action on the following matters.

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

- A. CALL TO ORDER - ROLL CALL – Time Certain: 10:00 AM**
- B. PLEDGE OF ALLEGIANCE**
- C. INTRODUCTIONS OF BOARD MEMBERS AND AGENCY STAFF**
 - 1. Board Statement - “As Board members we are gathered today to be the stewards and voice of Arizona State Parks and its Mission Statement to manage and conserve Arizona’s natural, cultural, and recreational resources for the benefit of the people, both in our parks and through our partners.”**
- D. ELECTION OF BOARD OFFICERS FOR 2011**
 - 1. The Board will nominate and elect its Chair and Vice-Chair for 2011.**
- E. COMMENTS FROM THE NEW PARKS BOARD CHAIR**
- F. CALL TO THE PUBLIC –** Consideration and discussion of comments and complaints from the public. Those wishing to address the Board must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time.
- G. CONSENT AGENDA –** The following items of a non-controversial nature have been grouped together for a single vote without Board discussion. The Consent Agenda is a timesaving device and Board members received documentation regarding these items prior to the open meeting. Any Board member may remove any item from the Consent Agenda for discussion and a separate vote at this meeting, as deemed necessary. The public may view the documentation relating to the Consent Agenda at the Board’s office: 1300 W. Washington, Suite 150A, Phoenix, Arizona.



1. Approve Minutes of November 17, 2010 Arizona State Parks Board Meeting

H. DIRECTOR'S SUMMARY OF CURRENT EVENTS – The Executive Director may update the Arizona State Parks Board on special events and accolades.

I. DISCUSSION ITEMS

1. Update on Revenue Forecast by Major Fund and Park Visitation
2. Kartchner Caverns Reservation Online Demonstration
3. Update on Commission on Privatization and Efficiency (COPE) Report
4. Update on Arizona State Park Privatization and Efficiency Plan (Pros Consulting)
5. Legislative Update
6. State Parks Operations Status Update
7. Homolovi Ruins State Park Name Change
8. Update on State Park Construction Projects
9. Contact Point-Lake Havasu State Park Update

J. BOARD ACTION ITEMS

1. **Consider Issuing a Request for Proposal for the Operation of the Lodge at Tonto Natural Bridge State Park** – Staff recommends the Arizona State Parks Board authorize the Executive Director to prepare and issue a Request for Proposal (RFP) for the operation of the Lodge at Tonto Natural Bridge State Park.

K. TIME AND PLACE OF NEXT MEETING AND CALL FOR FUTURE AGENDA ITEMS

1. **Staff recommends that the next Arizona State Parks Board Meeting be on Wednesday, February 23, 2011 at the Arizona State Parks offices in Phoenix, AZ.**
2. **Board members may wish to discuss issues of interest to Arizona State Parks and request staff to place specific items on future Board meeting agendas.**

L. ADJOURNMENT

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

A handwritten signature in blue ink that reads "Renée E. Bahl".

Renée E. Bahl, Executive Director

12/29/10 3:29 PM



Arizona State Parks Board Action Report Agenda Item #: D-1

Title: The Board will nominate and elect its Chair and Vice-Chair for 2011.

Staff Lead: Renée Bahl, Executive Director

Date: January 12, 2011

Recommended Motion:

I nominate _____ for Chair and _____ for Vice-Chair of the Arizona State Parks Board for the calendar year 2011.

Nomination Process: Each year during its first meeting of the year, the Parks Board chooses its Chair and Vice-Chair for the upcoming year. This procedure is required by Parks Board Rule R12-8-202.

The procedure for elections is slightly different than the usual voting procedures. The chair will open the floor for nominations. Board members may make nominations. No second is necessary for a nomination. Once all the nominations have been collected, the Chair will close the nominations. Nominations will be voted on in the order they were proposed. Once a majority has voted yes for a candidate or slate of candidates, no further votes are necessary.

Status to Date: This year in November or December, there may have been discussions between Parks Board members regarding the nominations of specific persons for Chair and Vice-Chair of the Arizona State Parks Board. These discussions may have constituted an inadvertent, unnoticed meeting. No action was taken during these discussions, and the issue is properly before the Board today for discussion and action.



Arizona State Parks Board Information Report Agenda Item #: I-6

Title: State Parks Operations Status Update
Staff Lead: Jay Ream, Assistant Director
Date: January 12, 2011

Status to Date: The Arizona State Parks Board worked hard to keep parks open by both leveraging existing public and private partnerships and building new relationships. The attached summary describes current operations.

Upcoming Activities:

- Arizona State Parks continues to seek partnerships for Lyman Lake State Park. The Parks Board approved the Request for Proposal (RFP) for Lyman Lake on September 15, 2010.
- The Bureau of Land Management (BLM) is reviewing State Parks request to contract with a private vendor to operate the parks.
- The Parks Board will consider releasing an RFP for the operation of the Lodge at Tonto Natural Bridge on January 12, 2011.
- Request for Information (RFI) to solicit feedback regarding the feasibility of transitioning or enhancing various operations at Arizona State Parks with the private sector was sent out on December 20, 2010 and is due on January 31, 2011.

Time Frame/Target Date for Completion:

McFarland State Historic Park - Grand Reopening February 12, 2011

Homolovi Ruins State Park - Grand Reopening March 18, 2011

Relevant Past Board Actions: There are 19 active agreements to assist with the operations of parks with various entities endorsed by the Board.

- RFP for Oracle State Park, June 16, 2010
- RFP for Lyman Lake State Park, September 15, 2010
- RFI for Park operations, November 17, 2010

Attachments: State Parks Operations Status Update - Page 4a-4b

A. Parks that were Never Scheduled to Close:

1. Buckskin Mountain State Park (SP)/River Island
2. Catalina SP
3. Cattail Cove SP
4. Dead Horse Ranch SP
5. Fool Hollow Lake Recreation Area
6. Kartchner Caverns SP
7. Lake Havasu SP
8. Patagonia Lake SP
9. Slide Rock SP

B. Parks Operated by Arizona State Parks staff through Partnership Support:

Park	Partner
1. Alamo Lake SP	La Paz County-\$30K
2. Fort Verde SHP	Town of Camp Verde -\$105K
3. Jerome SHP	Yavapai County-\$30K
4. Lost Dutchman SP	Friends of Lost Dutchman -\$24K
5. Picacho Peak SP	City of Eloy-\$20K
6. Red Rock SP	Yavapai County, Benefactors, City of Sedona-\$160K
7. Riordan Mansion SHP	Arizona Historical Society, Riordan Action Network-\$78K
8. Roper Lake SP	Graham County, AZ Game & Fish
9. Tonto Natural Bridge SP	Town of Payson-\$15K; Star Valley-\$5K; Friends of Tonto Natural Bridge-\$10K

C. Parks Operated by Partners with no State Parks staff:

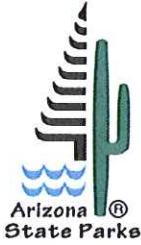
Park	Partner
1. Boyce Thompson Arboretum SP	University of Arizona & Boyce Thompson Foundation
2. Tombstone Courthouse SHP	City of Tombstone
3. Tubac Presidio SHP	Santa Cruz County & Tubac Historical Society
4. Yuma Territorial Prison SHP	City of Yuma
5. Yuma Quartermaster Depot SHP	City of Yuma

D. Parks with Signed Agreements Scheduled to Re-Open:

1. Homolovi Ruins SP	Hopi Tribe contributing \$175,500 to re-open park. Reopening date March 1, with Grand Reopening on March 18, 2011.
2. McFarland SHP	Town of Florence, Park Grand Reopening on February 12, 2011, no State Park staff

E. Parks that are Currently Closed to the Public:

1. Lyman Lake SP	Apache County (closed Sept. 7, 2010)-\$40K. Parks Board directed staff to draft an RFP of park operations.
2. Oracle SP	RFP for 3 rd party operations closed on October 6, 2010. No bids submitted. Re-evaluating options.
3. San Rafael State Natural Area (SNA)	Grazing special use permit implemented, no public access.



Arizona State Parks Board Information Report Agenda Item #: I-7

Title: Homolovi Ruins State Park Name Change
Staff Lead: Jay Ream, Assistant Director
Date: January 12, 2011

Status to Date:

Homolovi Ruins State Park closed to the public on February 20, 2010. At its October 20, 2010 meeting the Arizona State Parks Board approved an agreement with the Hopi Tribe for the operation of the park. Under the terms of that agreement the Hopi will provide \$175,500 to operate the park for 12 months. At the first quarterly partners meeting on November 12, 2010, the Hopi requested that Arizona State Parks (ASP) consider changing the name of the park. To the Hopi, the word "Ruin" in the park name refers to "something dead." They would prefer "Ruin" be replaced with another noun or remove it.

If the Board would consider a name change the following process should be followed:

- A suggested name would be brought to the Parks Board for consideration.
- Approval by the Arizona State Parks Board.
- ASP would submit the new name with sufficient supporting information to the Board of Geographic Names for consideration.
- The Board of Geographic Names would follow their process outlined in Arizona Revised Statute §42-835.04.

Upcoming Activities:

Homolovi Ruins State Park Grand Reopening is scheduled for March 18, 2011, and there will be a soft re-opening March 1, 2011.

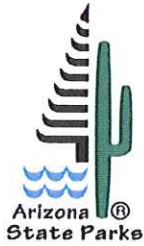
Time Frame/Target Date for Completion:

A past name change took up to 12 months to complete.

Relevant Past Board Actions:

Agreement with Hopi and ASP, October 20, 2010

In 2008 the Arizona State Parks Board approved the name change of "Yuma Crossing State Historic Park" to "Yuma Quartermaster Depot State Historic Park" at the request of the City of Yuma and the Yuma Crossing National Heritage Area.



Arizona State Parks Board Information Report Agenda Item #: I-9

Title: Contact Point-Lake Havasu State Park Update
Staff Lead: Jay Ream, Assistant Director
Date: January 12, 2011

Status to Date:

Contact Point was acquired from the Bureau of Land Management (BLM) and is managed as a part of Lake Havasu State Park. Arizona State Parks manages 156 acres of land with an additional 436 acres of water-covered property through BLM Recreation and Public Purposes Act (R&PP) patents, leases and deed. The Board has developed the Water Safety Center (presently being used as a law enforcement training facility), a law enforcement boat dock/launch ramp, limited roads and parking areas.

The Board recognizes the need for additional lake access facilities, and is working in partnership with the BLM and Lake Havasu City to create a development plan for the major portion of Contact Point. The proposed plan would divide the site into fee and no-fee areas.

Proposed Contact Point Plan Development:

- Access #1 will be from a traffic controlled intersection where the south side of Highway 95 meets Water Safety Center Road. This access leads to the public boat launching area and then curves around to join a new frontage roadway that will be located south of HWY 95 to the new entrance off of HWY 95 into the South ½ of Section 24.
- The no-fee area is located west of the dashed line on the attached map. The first right turn off the main entrance road takes one to the no-fee area that includes the Water Safety Center (Law Enforcement Training Center) and its parking lot. Taking the road past the parking lot takes one to a second smaller parking lot that will principally be used for the Public Fishing Facility.
- An internal connector roadway from the boat launch parking area will provide access to the marina area. Access #2, from the intersection of HWY 95 east of Contact Point and a new road across the South ½ of Section 24, will provide an additional entry to the marina facilities.
- The main entrance road also leads to the fee concession area and its various facilities that may include:
 - Convenience Store, boat inspection & wash
 - Contact Station to collect fees for the concession area
 - Operations and Maintenance facility
 - Concessionaire Office
 - 1000 vehicle/trailer parking area to service the public launch ramps
 - Two 6-lane public launch ramps (third 6-lane ramp optional)

Arizona State Parks Board Information Report

Agenda Item #: I-9

- Boat Maintenance and stacked boat storage building (200-300 boats)
- Multi-use area to include bathing, picnicking, restrooms, shade ramadas etc.
- Marina parking area (500 cars)
- Marina office
- Covered boat slips
- Breakwater (dredging the cove will provide material for the breakwater and remove hazards to navigation)
- Boat ramp 2-3 lanes
- Group campgrounds with associated facilities to be located on a 40 acre site (R&PP lease in Sec. 24) adjacent to Contact Point
- Riparian area to be constructed on same 40 acre site to utilize available effluent

Adjacent BLM Property:

Lake Havasu City presently has a pending R&PP application to lease the remainder of the South ½ of Section 24 (280 acres). A visitor center and multi-agency facility, two community parks, an amphitheater, a golf course, a convention and fine/performing arts center and related recreational support facilities are planned.

Area Partnerships:

Staff is working with BLM to finalize a Memorandum of Understanding (MOU) to provide a free fishing dock and related facilities that may include restrooms, shade ramadas, trails, and signs on the lake shore in the no-fee area part of Contact Point previously described. Staff is also developing an MOU with the Lake Havasu Fisheries Improvement Program Partnership. The BLM, Anglers United, Inc. and five other federal and state agencies are currently participating in the MOU. Additional members are being solicited for this partnership. Arizona State Parks has an MOU with Lake Havasu City to work with the City to coordinate efforts in the development at Contact Point.

Next Steps:

- ASP will finalize an MOU with BLM for fishing docks at Contact Point.
- ASP will apply for an R&PP lease for 40 additional acres of BLM land adjacent to Contact Point.
- ASP will continue to work with BLM on proposed development plans for Contact Point to include public input.
- ASP staff will begin developing a draft Request for Proposal for development and operations of facilities at Contact Point.

Attachments: Proposed Contact Point Development Map

Proposed Contact Point Development



Arizona State Parks Board Action Report
Agenda Item #: J-1



Title: Consider Issuing a Request for Proposal for the Operation of the Lodge at Tonto Natural Bridge State Park

Staff Lead: Jay Ziemann, Assistant Director

Date: January 12, 2011

Recommended Motion:

I move the Arizona State Parks Board authorize the Executive Director to prepare and issue a Request for Proposal (RFP) for the operation of the Lodge at Tonto Natural Bridge State Park.

Status to Date: Tonto Natural Bridge State Park (Park) was closed in February 2009 for the stabilization of the lodge and reopened in May 2009 on weekends with donations and volunteers from the Town of Payson. The Park is currently open 5-days per week through partnership agreements with the Town of Payson, the Town of Star Valley and the Friends of Tonto Natural Bridge. The stabilization of the historic Tonto Lodge is nearing completion and the total project cost is \$676,000. Construction is on schedule to be completed in the Spring 2011.

The Lodge was built in 1925 by the Goodfellow Family, and is listed on the State and National Registers of Historic Places. The Lodge is 9,024 S.F. on four levels with food service facilities on the first floor and 10 guest rooms on the second floor. When construction is finalized, a multi-purpose area in the basement will accommodate an accessible suite, as required by the Americans with Disabilities Act. The Lodge is not currently open to the public for overnight stays.

Staff will seek competition through the issuance of an RFP, receive proposals, evaluate responses and provide a consensus award recommendation to the Executive Director.

Proposals Should Include:

- Operations Plan
- Maintenance schedule
- Proposed capital development and major maintenance projects
- Staffing
- Food service
- Retail operations
- Revenue share provisions

If a successful bidder is awarded to operate the Lodge, State Parks would continue to operate the park.

Time Frame: Staff will issue an RFP in the Spring of 2011. The RFP process is expected to take approximately four months.

Arizona State Parks Board Action Report
Agenda Item #: J-1

Relation to Strategic Plan: Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

Relevant Past Board Actions: September 11, 2009, the Executive Director is authorized to enter, amend, and withdraw from operating agreements in order to offset or reduce costs, or enhance revenues.